

## AGENDA



Thursday, August 7, 2008

**Purchasing Office  
RECOMMENDATION FOR COUNCIL ACTION****Item No. 37**

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**Subject:** Authorize award and execution of a contract through the TEXAS MULTIPLE AWARD SCHEDULE (TXMAS) with VIRCO INC., Conway, AZ, for the purchase of stage equipment including folding stairs, stages and stage skirting for the Austin Convention Center in an amount not to exceed \$140,464.35.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2007–2008 Operating Budget of the Austin Convention Center Department.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is not required.

**For More Information:** Michael L. Simms, Sr., Buyer II/974-9140

**Purchasing Language:** Cooperative Purchase.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority – Owned and Woman Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 791 of the Texas Government Code and no goals were established for this solicitation.

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This contract is for the purchase of 15 each of the 16-inch, 24-inch, and 32-inch aluminum folding stairs, 180 non-combustible stage skirting of various length and colors, and various sizes of alpha rolls which is commonly used to set up podiums for conferences, training, and other events conducted at the Austin Convention Center and Palmer Events Center. The purchase of these items will help the Austin Convention Center Department to better serve their customers needs by offering various types of set-ups and arrangements for their customers' events.

Virco Inc. is contracted through TXMAS to provide this equipment to other public entities state-wide. This cooperative purchasing program is coordinated by the State of Texas, Comptroller of Public Accounts and allows the City to use TXMAS contracts that have been developed from contracts that were competitively bid and awarded by the General Services Administration's Federal Supply Service.